Donation Form

UNIVERSITY OF OXFORD

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My gift will support

- ☐ The University's Greatest Need
- ☐ A college* .....
- ☐ A faculty / department* .....
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- ☐ Other: .....

Please check all that apply:

- ☐ I wish for my gift to remain anonymous
- ☐ My company will match my gift (appropriate form enclosed)

My legacy to Oxford

If you are considering leaving a gift to the University in your will, please let us know.

☐ Please send me more information about making a gift in my will.

Make a single gift by cheque

I would like to make a single gift of HK$ .....
made payable to University of Oxford China Office Limited.

Signature: .....

Date

Gifts in other currencies such as GBP or USD are welcome. Please contact the University of Oxford China Office for further information: www.campaign.ox.ac.uk/contact-us/china

Make a regular gift by bank transfer

To the bank account of University of Oxford China Office Limited
HSBC: 808-455588-838

Bank address:
Head Office
1 Queen's Road Central
Hong Kong
SWIFT code: HSBCHKHHHKH (if applicable)

I would like to make a regular gift of HK$ .....

☐ monthly ☐ quarterly ☐ yearly (please specify)*

*starting on 01 / June 2024

Please kindly contact your bank directly as the University of Oxford China Office is not able to set up an automated payment on your behalf.
Please email the giving form to the Office, indicating that you will pay by bank transfer, so that your gift can be identified.

My details

Matriculation year (if applicable): .....

Title: ..... First name: ..... Surname: .....

Address: .....

..... Postode: .....

Telephone: ..... Alumni card no. (if applicable): .....

If you would like to receive emails about the impact of your gift, please provide an email address:

.....

Signature: ..... Date: .....

You can find out more details about giving via the Oxford China Office at www.oxforduchina.org.

University of Oxford China Office Limited, Suite 4018, Cosco Tower, Grand Millennium Plaza, 181-183 Queen's Road Central, Hong Kong
☎ +852 2151-3877
@ info@oxforduchina.org

Thank you for your support

Registered with FUNDRAISING REGULATOR

Continue overleaf for Privacy Notice

Thank you for your support

Privacy Notice

How we use your data
The personal data you provide on this form will be used by the University of Oxford to process your donation in accordance with our contractual and legal obligations, and to meet our legitimate interest of alumni and supporter engagement, fundraising and stewardship. We will use your data to: record information about your giving, including any gift agreements, memberships, or correspondence relevant to your donation; communicate with you about the impact of your donation and other appeals that may be of interest to you; record your updated contact details and mailing preferences; record your preferences regarding the external reporting of your donation; and record information about your willingness and capacity to support our charitable objectives, which may be provided by you or from information in the public domain.

Who has access to your data
The data you provided will be stored and shared across the collegiate University of Oxford, including with its relevant clubs and societies if appropriate, in accordance with the University's policies and procedures via our shared relationship management system. You have the right to object to the processing of your personal data at any time. The University and participating colleges are both "data controllers", meaning you can contact either the University or your college if you have questions about your data. We may also need to share it with third parties supporting the processing of your transaction. We will only do this in appropriate circumstances, for specified purposes, by secure means, using the minimum amount necessary, and with the relevant data sharing agreements in place. We do not and will not sell your data.

How long we keep your data
We consider our relationship with our donors, supporters and alumni to be lifelong and we will retain most of your data indefinitely unless you request otherwise.

Your rights
You have the right to opt-out of direct marketing at any time. You also have the rights to request access to and correction or erasure of your data; to request transfer of your data to another party; or to object to the processing of your data or request that such processing is restricted. For full details on how we treat your information, including your rights, please see our Privacy Notice at https://www.campaign.ox.ac.uk/privacy-notice or you can request a hard copy from our Database team. If you would like to exercise your rights, opt-out, or are dissatisfied with the way we have used your information, please contact us at database@devoff.ox.ac.uk or telephone +44 (0)1865 611530. You may also contact our Data Protection Officer at dpo@ox.ac.uk. If you remain dissatisfied, you may lodge a complaint with the Information Commissioner's Office at: https://ico.org.uk/concerns/

Charitable Status

All gifts are processed by the University of Oxford Development Trust Fund (OUDT). Your kind gift will be held in the specific OUDT fund whose purposes most closely correspond to the area you wish to support and shall then be applied in accordance with the purposes of the relevant fund. Details of the funds can be found at www.admin.ox.ac.uk/trusts/oudt. Wishes expressed shall not give rise to new trusts or other legally binding obligations.

The objects of OUDT are to procure, assist and secure the advancement of education, learning, teaching, scholarship and research at or in connection with the University of Oxford, its colleges and societies. OUDT is administered by the University and established for a special purpose in connection with the University. It is therefore an exempt charity for the purpose of charity legislation. As such, it has full charitable status; albeit it is exempt from the requirement to register as a charity with the Charity Commission, and therefore does not have a Charity registration number. OUDT's HMRC reference number is XN80595.

Further information

The University of Oxford China Office Limited is a registered charity under Section 88 of the Inland Revenue Ordnance. Gifts of HK$100 or above may be claimed for tax deduction purposes. On receipt of your donation, we will ensure that you are sent a receipt for Hong Kong tax purposes.